33 Smith Lane

Las Vegas, NV 00911

September 19, 2014

Mrs. Amy Boutilier

Sport and Medical Sciences Academy

280 Huyshope Avenue

Hartford, CT 06106

Dear Mrs. Boutilier:

You are now going to start your first paragraph. Please read what you write. In this paragraph you will begin to explain you capstone project. Please be specific with capstone project and explain the WHO, WHAT, WHERE and WHY. The details should be NOT be hypothetical. When and where your project is going to take place, and with whom, should all be confirmed by the time you submit the letter to your teacher. Give a little background as to why you are interested in this topic.

In the second paragraph you will now begin to discuss your research question. You should discuss with your teacher your research question prior to writing your proposal, and your PROJECT should be chosen FIRST, before you try and decide what to research. It is okay if your question changes based on feedback from your teacher or the research available. **We are looking for research questions that DRIVE or are directly related to your project.** This can be tough for some capstone topics, but we can help you with that. In this paragraph you will explain how the research question is related to your project. Also in this paragraph you will identify the artifacts you plan on collecting as evidence that you have carried out your project.

In the third paragraph you will need to identify your mentor and their qualifications to be your mentor. You must ask this person to be your mentor and not just name a person. Your teachers will discuss with you how to go about asking someone to be a mentor for your project. It may not be a family member, Mr. McKay, Mrs. Zamorski, or Mrs. Boutilier. You must call, email, or ask your possible mentor. Mrs. Boutilier likes to call and thank the mentors for their willingness to guide one of our very own. **Here is your chance to show us that you are grown up and understand by running out and getting your Auntie who is the manager of Justice, it is not going to really do you any good for your recycling project at SMSA or in the Hartford Community.** What do you predict will be your learning stretch? Explain what part of this project will push you and why.

Sincerely,

Erik McKay